Module 9: Transfer to MPOG Central

Transfer to MPOG Overview

The MPOG Transfer to Central utility exports cases from your Local MPOG database and sends them to the MPOG Central Repository. **It is important to note that a ‘Test Transfer’ of your local data to ‘MPOG Central’ is required prior to the initial ‘Production Transfer.’** MPOG QI Coordinators will assist you with initial upload to the MPOG Central TEST and Production environments. Prior to transferring data to MPOG Central, PHI Scrubbing must occur. Refer to ‘Module 8: PHI Scrubber’ for more details on how to complete the scrubbing process.

To begin, open the MPOG Application Suite. (For instructions on how to download, see ‘Module 1: Downloading and Accessing the MPOG Suite.’)
Transferring to MPOG Central- TEST Environment

MPOG provides a test environment for sites to transfer data to the Coordinating Center without impacting the larger production data set used for research and quality improvement activities. A QI Coordinator will direct the transfer process for initial upload.

1. To transfer to the MPOG test environment, open the ‘Database Selection’ dropdown window and select the ‘Developer (Use for testing)’ option.

2. Next, ensure the following selections have been made prior to beginning the transfer process (The QI Coordinator will advise on the date range to transfer for initial upload):
3. You have completed the transfer to MPOG Central TEST. Once cases have processed in Central, a QI Coordinator will review your data and contact you with how to proceed.

Uploading cases to MPOG Central- Production Environment

**Note:** An MPOG QI Coordinator or MPOG Director must approve first upload to the MPOG Central Production Environment. Please contact the Coordinating Center for directions on how to execute your first transfer to production.

1. Open ‘Transfer to MPOG Central’ in the MPOG Suite.
2. In the Database Selection window, check that the default selection for ‘Production’ is highlighted in the dropdown menu.
3. Next, ensure the following selections have been made prior to beginning the production transfer process and select ‘Start Transfer:’
4. After clicking ‘Start Transfer’ a window will display the date range and case count that you have selected for upload. Review the attestation on the left – If all four items have been completed, select ‘Submit Data’ to begin transfer.
Resubmitting data for transfer to MPOG Central:
Occasionally, specific data type and/or date range may require re-submission to MPOG Central due to changes that were made in your site’s MPOG local database after the previously scheduled monthly data upload (i.e. ‘Billing’ or ‘Intraop Notes’).

To resubmit data, such as ‘Billing’ to MPOG Central, ensure the following selections have been made in the MPOG Uploader window prior to beginning the production transfer process:

![MPOG Uploader window](image)

- **Database Selection**: Production
- **Case Selection**
  - There are 21506 cases that need to be PHI scrubbed.
  - Cases awaiting upload: 649
  - Cases awaiting initial upload: 0
  - Cases awaiting re-upload: 649
  - All cases (including those already uploaded): 808
- **Specify Date Range**
  - From: 3/1/2018
  - To: 3/31/2018
- **Blinded Record Index**
  - Note: You must be running a BRI service in order to use this.
  - Create/update the blinded record index for this patient
  - Update BRI only (Do not upload case data)
- **Table Selection** (applicable to cases being re-uploaded only)
  - Select All
  - Billing
  - Lab Values
  - Physiologic
  - Case Info
  - Medications
  - Preop
  - Input Outputs
  - Mortality
  - Registry Date
  - Intraop Notes
  - Outcomes
  - Sites
  - Intraop Staff
  - Patients
  - Use Stored Modularity Only

Start Transfer
**Blinded Record Index (BRI) Option**

Approved by the federal government registries manual as non-PHI, BRI is a method of using a secure hashing algorithm to match PHI data sets without actually sharing any PHI. This can allow data systems to match patients without the risk of sharing protected patient information.

For more information on how BRI works, visit our [website](#).

1. Use the MPOG Uploader to BRI your data.
2. In the Blinded Record Index section, make selections based on whether you are blinding historical or new data. *Note:* Uploading all case data will take longer than updating BRI only. If there are no changes to the data that require re-upload, we recommend that you be sure to select the “Update BRI only” box.
Blinded Record Index (BRI) Upload Tracking

Once you select ‘start transfer’, a status bar will appear with an estimated processing time. There is also a status tab located in the MPOG uploader which displays which cases have been uploaded versus what cases have a blinded record index.