

Data Maintenance Schedule					
Week 1	Check Import Manager Assistant for Data Processing Issues	Case by Case Validation (5 cases/month)	Update Location Mapping	Mapping of Missing Concepts	Transfer Historic Data (to update MPOG Central) *Use 'Historical' Preset*
Week 2	Data Diagnostics & Attestation				
Week 3	Check Import Manager Assistant for Data Processing Issues	PHI Scrubbing	Upload cases to MPOG Central *Deadlines Below*		
Week 4	Content Synchronization	Update Provider Contacts	Provider Feedback Emails Sent *Dates Below*	Flagged Case Review	

2023 DATA UPLOAD SCHEDULE

Upload Deadline		Provider Emails	
1/18	3 rd Wednesday of January	1/25	4 th Wednesday of January
2/15	3 rd Wednesday of February	2/22	4 th Wednesday of February
3/15	3 rd Wednesday of March	3/22	4 th Wednesday of March
4/19	3 rd Wednesday of April	4/26	4 th Wednesday of April
5/17	3 rd Wednesday of May	5/24	4 th Wednesday of May
6/21	3 rd Wednesday of June	6/28	4 th Wednesday of June
7/19	3 rd Wednesday of July	7/26	4 th Wednesday of July
8/16	3 rd Wednesday of August	8/23	4 th Wednesday of August
9/20	3 rd Wednesday of September	9/27	4 th Wednesday of September
10/18	3 rd Wednesday of October	10/25	4 th Wednesday of October
11/15	3 rd Wednesday of November	11/22	4 th Wednesday of November
12/13	2 nd Wednesday of December	12/20	3 rd Wednesday of December

Meeting Schedule:

- QI Champion and ACQR (monthly)
- Site Based ASPIRE Update (3)
- Quality Committee (6):
 - January 23rd
 - February 27th
 - May 22nd
 - July 24th
 - September 25th
 - November 27th

2023 Collaborative Meetings:

- Spring ACQR Retreat: April 14th
- MSQC / ASPIRE: April 21st
- ASPIRE Collaborative: July 14th
- Fall ACQR Retreat: September 15th
- MPOG Retreat: October 13th

Document Submission:

- Site Based Meeting Report (3)

*Uploading site data by the 3rd Wednesday of every month will ensure provider emails are sent the 4th Wednesday of every month. December 2023 is the exception.