

PCRC Proposal Submission Checklist

Pre-submission preparation:

Proposal reviewed with institution's MPOG Site PI:

Proposal discussed with MPOG Coordinating Center member:

Institutional IRB Complete; IRB number:

IRB specifies that the dataset accessed is a Limited Dataset (i.e. *NOT* fully de-identified)

Cohort Sample Size Estimated using MPOG DataDirect

Query Test data download of local data performed. If infeasible, explain:

PCRC proposal components:

Manuscript

Cover Sheet (limit one page)

Introduction (target 300-500 words; limit 750 words)

Methods - including acknowledgement of appropriate guidelines for reporting (e.g. RECORD, TRIPOD, etc.)

Proposed Statistical Analyses

Response to Reviewers (Revisions only; PCRC recording available on PCRC website – “Current Projects”)

DataDirect Query Specifications

Data elements to determine inclusion criteria - MPOG Query ID:

Data elements to perform analysis - MPOG Query ID:

Guidelines for Reporting

Completed checklist from appropriate guidelines for reporting (e.g. RECORD, TRIPOD, etc.)

On behalf of the proposed team of investigators, I attest to having completed the above required steps prior to scheduling a PCRC review.

Name: Date:

Role (e.g. first author, PCRC presenter, site PI/RC):